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regarding the possibility of funding remuneration of the Jagiellonian University management staff involved in the implementation of Minigrants within the Science4Business project

Dear Sir or Madam

in connection with the announced call for applications for the financing of pre-implementation work under the "Science4Business – Science for Business" project (track A – for researchers), we would like to remind you that the project implementation rules defined by the Managing Authority include an arbitrary restriction on funding remuneration for persons holding managerial positions/functions at the Jagiellonian University (e.g. Dean, Vice-Dean, Director, Head of Department/Unit, Research Team/Group Coordinator, Council Chair, etc.). This means that project funds allocated under the Minigrant cannot be used to finance remuneration for those members of research teams who belong to the JU's management staff, regardless of the nature of their tasks in the project.

In order to mitigate the negative effects of this regulation on project teams, we offer the possibility of submitting an additional application to the Centre for Technology Transfer CITTRU for funding ineligible remuneration from non-project funds. The application may *only* concern the remuneration of members of the JU's management staff related to their actual substantive involvement in the implementation of tasks in the Minigrant. The amount requested must be within the total permissible limit of the Minigrant budget and may only be paid in the form of a salary supplement. The proposed solution aims to maintain the continuity of pre-implementation work by the entire team.

Interested teams are requested to:

- identify members of the JU's management staff who were to carry out substantive tasks in the Minigrant,
- prepare a brief justification of the role of these persons in the project (scope of tasks, estimated workload, period of involvement),
- submit to CITTRU an application for financing of ineligible costs together with an application for Minigrant funding, in accordance with the procedure specified in the [Call for Applications](#).

As part of an additional financing mechanism, it is also possible to cover the costs of business trips for members of teams implementing Minigrants, provided that these trips are *essential* for the implementation of the planned tasks and are duly justified.

CITTRU reserves the right to assess the validity of the costs presented in the application and to negotiate their final amount – on terms analogous to the evaluation of the Minigrant budget provided for in the Competition rules.

If you have any questions, please contact us at: inkubator.rozwoju@uj.edu.pl.

Yours sincerely

Gabriela Konopka-Cupiał
Director of CTT CITTRU